

PUBLIC WORKS COMMITTEE REPORT relative to the Innovation and Performance Commission's (IPC) Innovation Fund (IF) funding for the Engineering Recruitment Pilot: Creating an Equal Access and Inclusive Employment Path Project from the Board of Public Works (BPW).

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. ESTABLISH and APPROPRIATE a new appropriation account entitled BPW - Engineering Recruitment Pilot: Creating an Equal Access and Inclusive Employment Path in the amount of \$150,000 within the IF Fund No. 105/10 from the available cash balance of the IF.
2. TRANSFER \$150,000 from the IF Fund No. 105/10, Account to be Established, BPW - Engineering Recruitment Pilot: Creating an Equal Access and Inclusive Employment Path Fund No. 100/78 as follows:

<u>Fund</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
100/74	001070	As-Needed Salaries	\$19,660
100/74	002130	Travel	28,600
100/74	003040	Contractual Services	95,100
100/74	006010	Office and Administrative	<u>6,580</u>
Total:			\$150,000

3. INSTRUCT the BPW to:
  - a. Separately track all encumbrances and expenditures of IF monies so that unspent funds can be returned to the IF at the end of the fiscal year.
  - b. Report to the IPC with an accounting of the funds, the lessons learned, and any obstacles faced.
  - c. Report to the IPC if, after the receipt of funds, the scope of the funded item differs from the scope approved for funding by the Mayor and the Council.
4. AUTHORIZE the City Administrative Officer (CAO) to make technical corrections as necessary to implement Mayor and Council intentions.

Fiscal Impact Statement: The CAO reports that approval of these recommendations will allocate \$150,000 of the remaining \$1,416,112 IF 2021-22 available balance. The \$150,000 will be transferred to the BPW to begin implementation of the pilot project that has been approved by the IPC. In some cases, departments will incur ongoing costs.

Financial Policies Statement: The CAO reports that the above recommendations are in compliance with the City's Financial Policies as IF monies are being utilized for an eligible project which will improve the quality, efficiency and effectiveness of City service through innovation, productivity, and performance measurement.

Community Impact Statement: None submitted

## SUMMARY

At the meeting held on August 25, 2021, your Public Works Committee considered a CAO report relative to funding from the IF for the for the Engineering Recruitment Pilot: Creating an Equal Access and Inclusive Employment Path Project.

After an opportunity for public comment was held, the Committee moved to approve the CAO's recommendations, as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

PUBLIC WORKS COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
BLUMENFIELD	YES
LEE	ABSENT
DE LEÓN	YES
O'FARRELL	YES
KORETZ	YES

ME 8/25/21

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**